



GO WHERE YOUR CLASSES  
TAKE YOU BEYOND THE CLASSROOM. GO WEST.

## WEST INTERNSHIP PROGRAM

Western International University (West) Master of Business Administration and Bachelor of Science in Business students who are nearing the completion of their degree programs have the option to apply for an Internship Course. Internship Courses are currently only located in Arizona and are designed to provide students an opportunity to apply their learning to a workplace setting and deepen their education with real-world business experiences. Once approved for the Internship Course by West and the employer, the student, in collaboration with a faculty instructor, will determine a final paper or project that is intended to synthesize the student's practical experiences and prior coursework.

Student work at the internship site will be directed and evaluated by an on-site supervisor. Students are required to meet attendance requirements of the internship site, to keep a daily log of activities and to maintain weekly contact with the designated West instructor.

### Benefits of an Internship Course

In conjunction with West's complementary career resources for students, including one-on-one career coaching and state-of-the-art resume tools, the Internship Course provides the opportunity for students to:

- Evaluate, experience, and reflect upon a career field before graduation.
- Engage in career-related experiences that complement and build upon different skills that are learned in the classroom such as critical thinking, writing, presentation and discussion skills.
- Bridge the gap between school and/or previous work experience and a career field.
- Experience roles, expectations and behaviors of the job arena.
- Learn about one's strengths, interests and problem-solving skills as they may be related to a particular career field.
- Gain networking opportunities that are valuable in shaping future careers.

### Eligibility

#### *Master of Business Administration (MBA) Internship*

- Applicable only for the MBA degree program, as specialized MBA disciplines have specific course requirements.
- Students may take the Internship Course (ITS 600) as one of the 15 selective graduate credits required in their degree.
- Students must have completed all core courses prior to the internship.
- ITS 600 may only be taken once and may not substitute for any of the required core courses.
- ITS 600 will not count towards the maximum of 3 courses in any one subject area.
- Student internship sites must be different from a student's current employer.
- Students must apply for the Internship Course and be approved by West as well as the employer.
- Standard course tuition and/or fees are applicable for the Internship Course.

#### *Bachelor of Science in Business Internship*

- Students may take either the Internship Course (ITS 400) or the Integrated Capstone Course (CAP 485).
- Students must have completed at least 114 credits prior to the internship.
- Student internship sites must be different from a student's current employer.
- Students must apply for the Internship Course and be approved by West as well as the employer.
- Standard course tuition and/or fees are applicable for the Internship Course.

